

Waterloo Wellington Integrated Hospice Palliative Care Regional Program

Role Description: Program Director

The Regional Palliative Care Program Director will report directly to the LHIN CEO and the RVP for Regional Palliative Care Network deliverables including implementation planning, consultation and development designed to advance the provision of integrated hospice palliative care services in Waterloo Wellington. The RPCN Director will work with the Waterloo Wellington Integrated Hospice Palliative Care (WW IHPC) Regional Program Clinical Co-Leads to achieve regional deliverables. The WW IHPC Regional Program Director will collaborate with local partners to improve hospice palliative care across all patient populations, illness trajectories and health care settings.

Roles and Responsibilities

- Work in close partnership with the WW IHPC Regional Program Clinical Co-Leads to achieve regional deliverables that are defined or outlined in the regional work plan.
- Provide advice and recommendations to regional leaders on policy and issues which affect service delivery
- Lead system design & strategic capacity planning and make recommendations regarding strategic investments
- Ensure activities within the regional care system are coordinated and contributing to system strategic goals
- Identify opportunities, initiatives and resources to maximize efficiency, integration and sustainability of regional HPC resources and services
- Prepare quarterly reports on behalf of the WW IHPC Regional Program for submission to the LHIN CEO and RVP, OPCN and others as requested
- Develop & maintain strategic collaborative relationships / partnerships
- Provide advocacy for hospice palliative care services
- Maintain communication and collaboration among relevant health service providers to facilitate knowledge transfer and awareness of best practices
- Provide project management support to the WW IHPC Regional Program Council and its working groups, as required
- Ensure the development and implementation of any communication plan and engagement plan is completed in collaboration with the WW IHPC Regional Program Council, LHIN CEO and RVP
- Carry out all responsibilities in accordance with the Mission, Vision and Values of the WWLHIN and in alignment with OPCN direction and the Declaration of Partnership
- Travel frequently through Waterloo Wellington geographic area and attend potential provincial meetings
- Provide strong, visionary leadership at the regional level and serve as recognized leader in the region for hospice palliative care, demonstrating in-depth and knowledge of health system issues
- Facilitate knowledge transfer of provincial hospice palliative initiatives and strategies to stakeholders throughout the region and act as a voice of the Waterloo Wellington IHPC Regional Program at provincial tables
- Participate in provincial and regional committees as required

Accountability/Reporting

- Completion of an annual regional work plan in collaboration with the Regional Clinical Lead. The annual regional work plan will be approved and supported by WW IHPC Regional Program Council
- Report to the LHIN CEO and RVP on a quarterly basis against annual deliverables
- Engage with regional and OPCN leadership as required

Vision of the Integrated Hospice Palliative Care Regional Program

Excellent hospice palliative care (HPC) services will be accessible to the people of Waterloo Wellington Local Health Integration Network (WWLHIN), regardless of diagnosis or care setting, consistent with the Canadian Hospice Palliative Care Association Model

Qualifications

- Baccalaureate degree in health-related discipline, or relevant field and experience; Masters preferred
- Thorough knowledge of The Declaration of Partnership
- Knowledge of current and changing dynamics of the palliative and health care system
- Demonstrated financial competence
- Outstanding report writing, proposal development, and presentation skills
- Self-directed; negotiation and conflict resolution skills
- Understanding and experience with embedding quality improvement initiatives
- 5-10 years of experience in systems planning
- Planning and facilitation skills

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